

# **Louisville Sustainability Advisory Board**

## **Agenda**

**Wednesday, October 18, 2017**  
**City Hall, 749 Main Street, Spruce Room**  
**6:30- 8:00pm**

**Chair:** Allison Johanson

**Secretary:** Jamie Bartlett

**6:30-6:45pm:**

- I. Call to Order
  - a. Roll Call
  - b. Approval of current meeting's agenda
  - c. Approval of September 20, 2017 meeting minutes
  - d. Public Comments on items not on the agenda
  - e. Jay's Minute
  - f. Dave's Minute
  - g. Erika's Minute

**6:45-7:55pm:**

- II. SAP Matrix Update
- III. Preparation for presentation to City Council on Oct 24<sup>th</sup>, 2017
- IV. 2018 Project Priorities

**7:55 - 8:00 pm:**

- V. Log volunteer hours
- VI. Items for discussion at our next meeting (November 15<sup>th</sup>, 2017)
- VII. Adjourn

**Meeting Packet Contents:**

- PiE Louisville Business Meeting Minutes October 2017

## ***Louisville Sustainability Advisory Board***

**Meeting Minutes: Wednesday, September 20th, 2017**

**City Hall, 749 Main Street, Spruce Room**

**Chair:** Allison Johanson

**Secretary:** Mark Persichetti

**Call to Order:** The meeting was called to order at 6:31pm by Allison Johanson. Minutes taken by Mark Persichetti.

**a. Roll Call:** (Members present in bold): **Jamie Bartlett, Dan Delahunty, Allison Johanson, Mary Ann Heaney, Marianne Martin, Mark Persichetti, Justine Vigil-Tapia;** City-Staff Liaison **Dave Szabados**, City-Council Liaison Jay Keany, City Sustainability-Specialist **Erika Archer**; Residents Doug Grinbergs, R J Harrington, and Laura Levesque.

**b. Approval of Current Meeting's Agenda:** Approved, but with **Item II** to be delayed until Lea Yancey can attend our October meeting.

**c. Approval of August 16, 2017 Meeting Minutes:** Meeting-minutes approved as-is.

**d. Public Comments on Items Not on the Agenda:**

Doug Grinbergs noted September is *Pollinator Awareness Appreciation Month*, and urged Louisville to commit to pollinator-friendly parks and open spaces; and to plant xeriscape gardens. He also noted we have public drinking fountains that can't be used to fill water bottles, and urged we replace them with more suitable units. We still have many day-burning lights in town – that will be an issue for Xcel to cover. Who and how to contact property managers about problems with their sites at night? The Library has an interactive display that's not working. He commended the work to develop our Sustainability Action Plan (SAP). And he noted the old Storage-Tek/Conoco-Phillips site is being promoted as an option for the proposed new Amazon headquarters.

Laura Levesque stated she's been interested in the development of our SAP, and wants to follow its progress.

R J Harrington also commented on the SAP, and wondered how it may apply to some of the City's flooded areas (Sept-2013 flood).

**e. Jay's Minute:** In Jay's absence, Dave S and Erika A updated us on City-staff and City-Council items.

**f. Dave's Minute:** Regarding some of the public comments (above), Dave mentioned some contacts for Xcel, and noted the Parks Dept should be contacted about repairing/replacing drinking fountains. He stated the recent repaving work along Dillon Rd includes the addition of a bike lane. He noted implementing all the Rec-Center's proposed upgrades may result in a \$3-M budget over-run. The City Council seems interested in maintaining the project as planned, and may work to find other funding options to cover the cost increases. R J Harrington mentioned LSAB's letter to City Council had been

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mentioned at a recent session, with a response that some of our concerns were too early. He said we should be prepared to attend future sessions when the Rec-Center funding is on the agenda, to argue for no cuts to conservation/sustainable-systems. He asked if cuts would impact meeting LEED criteria; Dave said the intent is still to have the facility meet LEED-gold standards.

Dave said the City's most recent 1.4 MW solar purchase agreement is being reviewed, but should be concluded soon. He noted that a drop-off for metals recycling may be relocated back to the former recycling drop-off site along Hwy-42.

Dave mentioned an upcoming workshop on more energy-efficient lawn equipment (and later passed along an email about the workshop to us). He also mentioned new battery-powered busses are becoming available; RJ mentioned that at the recent Regional Air-Quality Council session, funding is being considered for such busses from Proterra, to improve air quality.

**g. Erika's Minute:** Erika noted there will be a session for staff zero-waste training on Oct 18<sup>th</sup>. She noted that, as part of a Boulder-County program, bike racks are going to local businesses, and a poll is being run to select new racks locations. And she noted that, as part of this year's Green-Business program, residents can vote for their choice of a 'green' business, and encouraged us to do so.

**I. Boulder County Update by Lea Yancey:** Deferred until our October meeting.

**II. SAP Matrix Update:** We had some general discussion about items in each of the plan's major sections. For the Climate & Energy section, it was suggested we change the scale of progress to be more detailed. For the Water section, the City apparently has a two-year timeline for a master plan. Regarding the Waste section, Laura Levesque said it would be good to have waste-disposal options as one of Erika's Sustainability Series presentations.

Given the size of the SAP and our limited meeting time, Erika stated she can provide us a two-week window to submit comments and recommended changes to the SAP, before she needs to prepare a final copy to present to City Council. She said we have until Oct 6<sup>th</sup> to send her our comments.

**III. LSAB To-Do List / Priorities:** Assist Erika with developing and implementing the SAP; help develop purchasing guidelines; assist with the next waste-collection contract; monitor & advise on the Rec-Center upgrades; continue to develop public information/education and resources.

**IV. LSAB Budget Discussion:** Dave S reported we have \$5K available for projects and programs this year.

**V. City-Board Applicants Application Review:** Six proposed questions for 2018 LSAB applicants were included in our meeting packet by Meredyth Muth; she's asked for our feedback, and no changes by LSAB were recommended. Terms for Justine, Mark, and Mary Ann expire the end of this year. Applications for 2018 are open the start of October, and close November 6<sup>th</sup>.

**VI. Partners-in-Energy (PiE) Update:** Dave, Erika, and Mark provided brief comments about the recent PiE sessions, to supplement the notes in our packet for this meeting.

**VII. Louisville Boards & Commissions Update:** No specific LSAB-pertinent items were reported by any members.

**VIII. Log volunteer hours:** See table below.

**IX. Items for discussion at our next meeting (October 18th):** SAP Matrix Update; Presentation to City Council on Oct 24<sup>th</sup>; 2018 Project Priorities.

**X. Adjourn:** We adjourned at 8:04pm.

**LSAB 2017 Meetings Schedule, Deadlines, Meeting Assignments**

**If you are unable to fulfill your assignment, you are responsible for finding a replacement!**

Secretary to email agenda, AND previous month's minutes to Kerry Holle: kerryh@louisvilleco.gov	Meeting Date	Chair *	Secretary *
January 9	<b>January 18</b>	Dan	Allison Marianne
February 8	<b>February 15</b>	Mary Ann	Mark
March 6	<b>March 15</b>	Mark	Jamie
April 10	<b>April 19</b>	Jamie	Justine
May 8	<b>May 17</b>	Justine	Dan
June 12	<b>June 21</b>	Dan	Allison
July 10	<b>July 19</b>	Allison	Marianne
August 7	<b>August 16</b>	Allison	Mary Ann
September 11	<b>September 20</b>	Allison	<del>Jamie</del> Mark
October 9	<b>October 18</b>	Allison	Jamie
November 6	<b>November 15</b>	Allison	Justine
December 11	<b>December 20</b>	Allison	Dan

\*A crossed-out name followed by a second name denotes a substitute.

**Hours tally: For the month of September 2017**

Board Member	Activities	Hours
Allison Johanson	Meeting prep, attendance, website	3
Dan Delahunty	Meeting prep, attendance	2
Jamie Bartlett	Meeting prep, attendance	2
Justine Vigil-Tapia	Meeting prep, attendance	3
Marianne Martin	Meeting prep, attendance	2.5
Mark Persichetti	Meeting prep, attendance, Bo-Co RCAB, Partners-in-Energy sessions	7
Mary Ann Heaney	Other sessions & work in August	6
	Meeting attendance, other sessions this month	6.5
	<b>Total Hours</b>	<b>32</b>

## Large Commercial Outreach Summary Notes

October 5, 2017

9:30 a.m.-10:00 a.m.

### Attendees

- Erika Archer
- Craig Eicher
- Conor Merrigan
- Janna West-Heiss
- Mark Persichetti
- Zac Swank
- Dave Szabados
- Ellie Troxell
- Jim Vasbinder

### Discussion Summary

- General Updates
  - Xcel Energy Lighting Program met annual targets met ahead of schedule and is on pause until the end of the year
  - Potential additional Xcel Energy natural gas rebates - stay tuned!
    - Will provide an email notification when made public
  - Louisville/ Lafayette Solar Workshop
    - Oct. 21st, 11am-2pm at the Lafayette Public Library
    - Louisville residents and businesses are welcome to attend
    - Primarily residential focus
    - Partners include: Boulder County EnergySmart, COSEIA, CSU Extension
  - City is presenting 2-Year Sustainability Action Plan to council this month
  - Etkin Johnson
    - New commercial building (350,000 square feet) is completed and fully leased
      - Some tenants are requiring additional electricity and natural gas services to the building
    - Received approval and signed lease for FedEx in a new building
      - Plans to occupy space in 2018
      - FedEx is a large electric consumer
      - **Question:** FedEx likes to run fleets on natural gas, so any plans on fueling station?
        - Not a part of program requirements currently, although discussion is evolving

- Working with independent consultants to audit existing portfolio of properties and evaluate viability of solar projects and installation
  - City of Boulder opened permit data to the public
    - Zac will be speaking to trends on commercial solar on Oct. 26, Town Hall, Boulder, CO
    - Boulder County solar projects are going for \$2/watt (need to confirm if a raw number) on the commercial side
      - Lower than national average
    - Share information with Erika (Zac)
- CTC Presentation
  - Annual meeting on Dec. 6<sup>th</sup> over the lunch-hour (tends to draw more attendees)
  - Meeting is usually about an hour, but can last up to 2 hours (11:30am-1:30pm)
  - Presentation agenda and talking points still in the works
    - Customer experience with PACE, Xcel Energy (Zac/Dave - 10 mins)
    - Q/A (5 mins)
    - Need to frame discussion with case studies to show through process, analyzing, upgrading, etc. that energy use and costs are dramatically reduced (\$/ square foot and ROI)
  - Chuck Reid new point of contact and Erika to serve as liaison
  - Next steps and coordination
    - Provide comments and edits on draft CTC outreach (All)
    - Send partnered outreach collateral as part of meeting announcement and in the materials offered at meeting
    - Confirm location
    - Confirm if need to bring laptop/ projector
    - Develop content (PowerPoint, other) and speaking points
- Other Large Customers
  - Avista Hospital
    - Energy benchmarking is still the table
    - Interest in lighting retrofits
  - Infinity Dr.
    - Trying to complete lighting retrofit before program pricing change on 10/31
    - Reach out to industrial company, buildings, owners contacts that would be a good fit to highlight in a case study (All)
  - Facility Manager Workshop
    - Need to identify facility managers and their interest
    - International Facility Manager's Association (IFMA) is a potential resource to tap
    - Reach out to municipal peers for interest (Dave/Erika)
- Small Commercial Check-In
  - Coordinate to schedule meeting (Zach, Matt, Mark)
  - Next steps include potentially holding a lighting sweep
    - Discuss in November and roll out in 2018
  - Wrap 2017 Green Business Program, then focus on recognition event
    - Twenty-three applications received (half new applicants)